

BUTLER COUNTY
Board of
**DEVELOPMENTAL
DISABILITIES**

Janet Clemmons Center
282 N. Fair Avenue
Hamilton, OH

August 2, 2018
6:00 p.m.

**BOARD MEETING
MINUTES**

I. CALL TO ORDER

The Meeting was called to order by Tony Yocco, Board President.

II. ROLL CALL

Roll call was conducted:

Tony Yocco	Present
Dale French	Present
Richard Meier	Absent
Laddie Henninger	Present
Jackie Phillips	Absent
Jacqueline Rioja Velarde	Present
Connie Sullivan	Present

The group participated in the Pledge of Allegiance led by Amy T.

Tony Yocco read the Mission Statement: To support individuals so they can successfully live, work, and learn in the community.

The group participated in a moment of silent reflection in memory of Johnnie Gobeli, Grandfather of Behavior Specialist Melody Schurgast; and to remember individuals, families and staff who have experienced serious illness since the last Board meeting.

III. ADOPTION OF AGENDA

Dale French made a motion to approve the Order of Business as distributed at the meeting. Laddie Henninger seconded the motion. The motion passed unanimously.

IV. AUDIENCE TO VISITORS

None Requested.

V. SPECIAL RECOGNITION

Tony Yocco recognized Nika Swagler and Unified Partner Molly Grimm who received the silver medal for women's golf, representing Team Ohio at the Special Olympics USA Games in Seattle.

VI. BOARD EDUCATION/COMMUNITY LINKAGE

Butler County Special Olympics Athlete Leadership – Amy, Daniel, Evan, Kelcy, and Tiffany.

The presentation included a PowerPoint and a copy is included with the original minutes of the meeting. Points covered include:

- There are 340 registered Special Olympic Athletes in Butler County.
- What is an athlete leader?
 - A voice & supporter for other athletes
 - Coaches for sports
 - Leaders in the Community
 - Mentors to new leaders.
- Mission:
To empower athletes to develop leadership skills and utilize their voices to assume meaningful leadership roles, influence change in the Special Olympics movement, and educate communities around the world that results in positive life changes.
- Leaders Roles:
 - Educate others
 - Change attitudes
 - Raise money
 - Ask friends and family to volunteer or play sports
 - Mentor new athlete leaders
 - Help staff & volunteers.
- Mentors Roles:
 - Help athletes find their place as a leader
 - Create speeches and change to fit the athlete's needs
 - Work on leadership goals and prepare for meetings
 - Advocate for the athlete-leader
 - Find opportunities to meet goals inside and outside of Special Olympics
 - Teach athlete skills needed
 - Respect athlete's ideas and goals.
- How you can help:
 - Become a mentor yourself!
 - Ask a friend or family member to become a mentor
 - Share great things Athletic Leadership is doing for Special Olympics in the community.
 - Volunteer for Special Olympic events
 - Coach a sport for Special Olympics

VII. COMMITTEE REPORTS

1. **Finance Committee:** met Thursday, August 2 at 5:00 p.m. at Janet Clemmons Center. Laddie Henninger reported that all items on the agenda were reviewed and recommended for approval.
 - Review of June Invoice Report (**Attachment**).

- Review of June Revenue and Expenditure Reports (**Attachment**).
- 2. **Personnel Committee:** met Thursday, August 2 at 5:15 p.m. at Janet Clemmons Center. Connie Sullivan reported that all items on the agenda were reviewed and recommended for approval.
 - Review of June Personnel actions and current staff vacancies (**Attachment**).
 - Review of July Personnel actions and current staff vacancies (**Attachment**).
- 3. **Ethics Council:** met Thursday, August 2 at 5:45 p.m. at Janet Clemmons Center. Dale French reported that all items on the agenda were reviewed and recommended for approval.
 - Review of report of payments issued to individuals or families served. (**Attachment**)

VIII. CONSENT AGENDA – MOTION

Connie Sullivan made a motion to approve the Consent Agenda. Jacqueline Rioja Velarde seconded the motion. The Motion passed unanimously.

1. **Board**
 - A. Minutes of June 14, 2018 meeting (**Attachment**).
 - B. Ratification of current expenditures, as reviewed and approved by the Superintendent, pending review and endorsement by the Finance Committee. (**Attachment**).
 - C. Acceptance of report of payments issued to individuals or families served as reviewed and approved by the Ethics Council. (**Attachment**)

IX. BOARD POLICY DISCUSSION

Connie Sullivan made a motion to approve the changes to Board Governing Policy #2.7. Jacqueline Rioja Velarde seconded the motion. The Motion passed unanimously.

1. Board Governing Policy #2.7, Asset Protection (**Attachment**)

X. ASSURANCE OF SUCCESSFUL SUPERINTENDENT PERFORMANCE

1. New Operational Worries – None reported.
2. Accreditation Update – Lisa reported that Butler County Board of DD received a three year accreditation certificate from the Ohio Department of DD.
3. 2018 Superintendent Goals (**Attachment**)

XI. ANNOUNCEMENTS

1. September Board meeting will be held at the Liberty Fairfield Office. Lisa will be out of town for the September Board meeting and Dwight Finch will cover the meeting.
2. Quarterly GE dances are back on the calendar. Next dance will be October 2nd at the Voice of America Park Pavilion.

XII. ITEMS FOR NEXT AGENDA

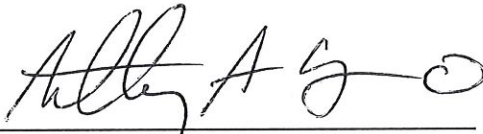
XIII. EXECUTIVE SESSION

Laddie Henninger made a motion to go into Executive session to consider the employment of a public employee. Dale French seconded the motion. The motion passed unanimously with a roll call vote as follows:

Tony Yocco	Yes
Dale French	Yes
Richard Meier	Absent
Laddie Henninger	Yes
Jackie Phillips	Absent
Jacqueline Rioja Velarde	Yes
Connie Sullivan	Yes

XIV. ADJOURNMENT

There being no further business before the board, Laddie Henninger made a motion to adjourn and Jacqueline Rioja Velarde seconded the motion. The motion passed unanimously.



Tony Yocco, Board President



Richard Meier, Recording Secretary

Calendar of Upcoming Events – see calendar included with Board packet.

Date for next regular meeting: Thursday, September 13, 2018 at 6:00 p.m. at Liberty Fairfield Office, 5645 Liberty Fairfield Road, Hamilton.

Scheduled dates for September Committee Meetings:

Finance Committee meeting: Thursday, September 13 at 5:00 p.m. at JCC.
Personnel Committee meeting: Thursday, September 13 at 5:15 p.m. at JCC.
Program Committee meeting: Thursday, September 13 at 5:30 p.m. at JCC.

REFERENCE:

Board Training Schedule for 2018

**Board members are required to participate in at least 4 hours of training annually. The Department of DD will provide webinars covering 2 hours of training. The Board and Superintendent shall jointly develop the annual training calendar which should also include perspectives from outside the county.*

January Board Meeting

✓ Law Enforcement Investigative Agent Update – Karen Bessette & Ralph Hernandez

- February Board Meeting ✓ Levy Scenarios, Early Retirement Incentive Plan (ERIP), Year End Financials, 2017 Statistics – Hailey Quinn
- March Board Meeting ✓ Medicaid Waiver Presentation – Sarah Keller, Andrew Riley
- April Board Meeting ✓ Waiting list “Fix the List” – Tanya Coffey
- May Board Meeting ✓ Remote Support Technology – SSA Team Supervisor Kara Frederick and Jeremy A.
- June Board Meeting ✓ UTS – Geoff Kuzio
- August Board Meeting ✓ Butler County Special Olympics Athlete Leadership
- September Board Meeting Direct Support Professionals (DSP) Presentation – Lee Ann Emmons
- October Board Meeting Statewide Data/Waiver Cost Projections - Hailey
- November Board Meeting
- December Board Meeting